



## **COMMUNITY CHAPLAIN THE KING'S SCHOOL COMMUNITY CHAPLAIN**

### **INTRODUCTION**

All positions at The King's School support the mission of the School which is to make an outstanding impact for the good of society through its students, and by the quality of its teaching and leadership in education.

The King's School values all its employees, and it recognises that the service given, in the classroom as well as in support and operational capacities, equally contributes to an environment wherein boys are witnessing professional and dedicated behaviour. All employees of The King's School contribute to those intangibles of tone and ethos which can have a profound impact upon a student.

### **ROLE OF CHAPLAINCY**

Christian Community is one of the three distinctives in The King's School's Strategic Plan and provides the foundational context in which the School realises its mission "to make an outstanding impact for the good of society through its students, and by the quality of its teaching and leadership in education". The purpose of Chaplaincy and, therefore, the purpose of the Community Chaplain, is to ensure that King's remains true to its mission as a Christian Community. As an integral member of the Chaplaincy team, the Community Chaplain engages with students and the School community in the Christian Educational purpose of the School. The Community Chaplain, then, along with the Chaplaincy team, has a central role in fostering the kind of rigorously thoughtful and gracious Christian Community from which Character Development and Academic Excellence can grow and flourish.

Along with the Chaplaincy Team, the Community Chaplain is responsible for ensuring that the Christian ministry of the School is God honouring, Christ centred, biblically faithful, communally vibrant and personally relevant for all members of the King's School community – including our students, staff, families, and Old Boys. It is our Christian community of almost 200 hundred years that provides the foundation for our care of one another and for the unique character development of each and every Kingsman.

The Community Chaplain will thus contribute to the leadership, equipping, and enthusing of creative and inspirational ministry teams who champion the School's mission through the

nurturing of pastoral relationships, spiritual development and effective ministry of students, staff, families, and Old Boys.

## **KEY ACCOUNTABILITIES**

The following areas of ministry are examples of the kinds of responsibilities that are in the purview of the Community Chaplain. These are seen as a guide to what the ministry involves but are by no means exhaustive and it is expected that the successful candidate will position the ministry.

### **Chapel Ministry:**

The Community Chaplain has a particular responsibility for promoting the Christian Community of the School and Christian thought leadership from The King's School Memorial Chapel. The Chapel is symbolic of the Christian gospel in the Educational, Character, and Community aspects of the School. It was built for the School and subsequently consecrated in 1889. It was further extended in 1908 and dedicated as a War Memorial Chapel in 1918. When the Old Boys moved the Memorial Chapel block by block from the old School site in 1969 to the new North Parramatta location, they reaffirmed the Chapel's pivotal significance to the School's history, education and mission. The Chapel was reconsecrated by Archbishop Loane in 1972 and remains to this day at the core of the School's educational purpose and mission.

- Work with the Chaplaincy team to participate in services in places at The King's School approved by the Archbishop and according to the form as described in the Anglican Church Constitution, especially services conducted in The King's School Memorial Chapel and occasional services in the Tudor House Chapel. Services include:
  - Tudor House Services
  - Preparatory School Services
  - Senior School Services
  - Boarding Services
  - Special Services (eg, ANZAC Day, Easter, Mothers' Day, Fathers' Day, Remembrance Day etc)
- Establish services in line with the Chaplaincy strategic direction that are Biblical, relevant, informative, challenging and appropriate to those who make up the congregation.

### **Pastoral Care:**

- Provide care for students, staff, families, and Old Boys and their families as appropriate.
- Network with the Director of People and Culture, People and Culture staff, Heads of School, Counsellors, Deputies, Heads of Departments, Housemasters and other staff in the care of students' families, staff, and where appropriate, students.

### **Occasional Teaching:**

- Teach the Biblical Studies curriculum when required using creativity and fostering academic excellence.
- Develop in students a Christian world-view which is robust and able to respond to the intellectual and ethical challenges of today.

- Provide an opportunity for students to respond with their questions and beliefs.

#### **Christian Development:**

- Provide opportunities for students, staff, and families to explore and grow in the Christian faith outside of the school environment, on a personal level and in a welcoming environment.
- Disciple Christians in the Christian Community of King's to grow in their faith through one to one and small group settings.
- Encourage students and staff in Christian leadership for ministry in the School, local and global communities, and churches.

#### **Staffing:**

- Work with the Director of Christian Community (School Chaplain) to find appropriate staff to assist in the Chaplaincy Ministry. These staff must be:
  - Mature Christians, able to model a strong faith.
  - Skilled and creative in their ministry.
  - Excellent communicators.
  - Able to minister appropriately in the School environment.
- Support teaching staff in their personal journeys of the Christian Faith and in their development as Christian Educators.

Develop contacts for future staff prospects both within the Chaplaincy Department and across the wider spectrum of the School.

#### **School and Residential Community Ministry:**

- Provide opportunity for the School and wider school community to explore and grow in the Christian faith through support of the King's Community Church.
- Minister to the wider School Community through occasional services, pastoral care, and devotions.
- Minister to the significant onsite Residential community through pastoral care, occasional services, and opportunities to explore the Christian faith further.
- Care for those who are in specific need through prayer and practical means.
- Promote the School and its ministry to the Anglican Communion and in particular to the Diocese of Sydney.

#### **King's Community Church:**

The Community Chaplain, with a team of King's Community Church leaders and the Chaplaincy team, will have the primary responsibility for the ongoing life of the Church. The Community Chaplain will be a person of Christian character and integrity, personable, and be able to work with a diverse range of people and skillsets. The Community Chaplain will be up-to-date in Diocesan Safe Ministry modules and practices.

- Engage the King's Community Church with the broader School community and Residential community by working with a team of people from the Church to develop deep connections in the King's community and to look for creative ways to involve the

King's community in the life of King's Community Church.

- Communicate the message of the Scriptures as they focus on Christ in ways that are clear, relevant, and captivating.
- Organise the preaching roster and any staff or guest preachers who may help contribute to the preaching of the Scriptures alongside the Community Chaplain and Chaplaincy team.
- Develop inspiring services in line with the best of reformed Anglican tradition, including a judicious use of a range of approved Anglican liturgies, particularly paying attention to special days in the King's, general community's, and Church's calendars and including a monthly Lord's Supper service.
- Lead the King's Community Church in caring, empathic, and biblically-based pastoral care of church members and those in the wider King's community.
- Equip and organise others to equip King's Community Church to be involved in a range of Christian ministries in their home, the school, their workplaces, committees and Boards, and wherever else they might serve: for example, service leading, preaching, leading Bible studies, prayer ministries, morning tea etc.

#### **Old Boys, Old Tudorians, and Community:**

- Work to foster an excellent pastoral relationship under the direction and support of the Headmaster and School Chaplain, and with the Chaplaincy team.
- Collaborate with the Chaplaincy team to provide pastoral support for the King's Community in Baptisms, Weddings, Funerals, and any other pastoral circumstances or critical incidents as required.
- Work with the Chaplaincy team to support and encourage the Headmaster, Deputy Head, Heads of Campus, Enablement Executive, Campus Executives, and all other staff in their faith, prayers, and engagement with the Scriptures so that they might be equipped to live the School's Mission more deeply.
- Represent the School at Diocesan conferences, seminars, and functions where appropriate.
- Oversee the ministry of the King's Community Church in consultation with the Headmaster and School Chaplain.

#### **GENERAL REQUIREMENTS**

General requirements include:

- Support and advance the mission of the School as a Christian community that seeks to make an outstanding impact for the good of society through its students and by the quality of its teaching and leadership in education.
- Support and advance the values of the School as a community that seeks to promote:

- Humility
  - Honesty
  - Respect
  - Responsibility
  - Integrity
  - Compassion
  - Excellence
- Model Christian character and good moral behaviour.
  - Demonstrate advanced communication and inter-personal skills.
  - Create a productive work environment where staff and students are valued and respected.

### **KEY RELATIONSHIPS**

- Headmaster, Deputy Head, Heads of Campus
- Director of Christian Community (School Chaplain) and Chaplaincy Team
- Director of Strategy and Development
- Core Executive, Campus Executives, and Enablement Executive
- Presidents of the Old Boys' Union, and the Old Tudorians
- Leadership group of the King's Community Church
- King's Community Church Ministry Assistant
- Director of Boarding, Boarding Housemasters, School Sergeant and RSM

### **REQUIRED SKILLS & KNOWLEDGE**

#### Experience:

- A positive track record in parish ministry and holistic church growth.
- A history of mentoring, coaching, equipping and supporting church members in their current or past ministries
- Other sector ministry or chaplaincy, especially School chaplaincy, highly desirable.
- Productive and extensive engagement with a broad multicultural, multi-religious, and multi-ethnic demographic.
- A proven ability to communicate effectively and persuasively with all generations.
- A demonstrated capacity to understand, respect, and minister with and to School Community members who belong to a range of Christian traditions, practices, and experiences.

#### Personal Attributes:

- Collaborative
- Resilient
- Humble and approachable
- Passionate and engaging
- Excellent written and verbal communication skills
- Strong attention to detail

- Highly developed competencies in organisation and administration
- Fully embrace living in community
- Vision and energy for growing the ministry
- Ability to manage ambiguity and complexity in a large organisation
- Hospitable
- A servant-hearted leader and wise shepherd who loves people

Qualifications:

- Bachelor of Theology, or a Master of Divinity or higher desirable.
- Master of Teaching or Diploma of Education highly desirable.
- Ordained Deacon in the Anglican Church, preferably an Anglican Presbyter/Priest.

## **WORK HEALTH AND SAFETY**

The King's School has a documented Work Health and Safety Policy together with relevant procedures and other documentation. You are required to comply at all times with the Policy and Procedures as well as any reasonable and lawful direction relating to workplace safety. Your WHS obligations include:

- Cooperating with the School in ensuring your safety and the safety of others at all times
- Following policies, procedures and lawful direction designed to ensure a safe work environment
- Reporting any hazard, injury, or near miss through the School's RMS system
- Following emergency evacuation and management procedures if required
- Following Safe Work Procedures, Standard Operating Procedures and Manual Handling Guidelines appropriate to your duties
- Undertaking WHS training as deemed relevant to your role.

## **FINALLY**

No position description can capture the complexity of tasks within a school. Therefore, this position description should not be seen as limiting and some flexibility is required when using this position description. There will be other tasks, not described above, that may be given to this position from time-to-time.

All positions evolve and change over time, and the school commits to regularly review and update position descriptions to accurately reflect the contribution of employees.